

## **Navarro College Faculty Rank System:**

Faculty rank to be determined by meeting one of the following three statuses.

### **Professor:**

- Current appointment to full-time faculty position at Navarro College
- Required number of years of Navarro College qualified experience (Adjunct experience at Navarro is calculated at a rate of 10 courses taught equal one year.)
- Degree appropriate for your position plus post-degree experience that one of meets the following:
  - Doctoral degree + 5 years of related experience + 5 years at Navarro College
  - Master's degree + 10 years of related experience + 5 years at Navarro College
  - Bachelor's degree appropriate for the position+ 10 years at Navarro College + 10 years related experience
  - Professional license/professional certification appropriate for the position+ 10 years at Navarro College + 15 years related experience

### **Associate Professor:**

- Current appointment to full-time faculty position at Navarro College
- One of the following earned degrees:
  - Doctoral degree
  - Master's degree
- Or
- Degree/professional license/professional certificate appropriate for your position and experience that meets one of the following:
  - Bachelor's degree appropriate for the position + 10 years of related experience + 5 years at Navarro College
  - Professional license/professional certification appropriate for the position + 15 years of related experience+ 5 years at Navarro College

### **Assistant Professor:**

- Current appointment to full-time faculty position at Navarro College and one of the following:

- o Bachelor's degree appropriate to the position
- Or
- o Professional license/professional certificate appropriate for the position

**The Process:**

1. Reference the Faculty Rank Packet for information and requirements.
2. Complete the Faculty Rank Request Form (available in Staff Forms) and attach your most recent official transcripts and an updated curriculum vitae or resume.
3. Submit the online form with required documents attached.
4. Human Resources will evaluate the information provided to verify that all requirements have been met.
5. Once Human Resources verifies that all requirements have been met, the request will be forwarded to the District President for final approval.
6. If approved by the District President, the new faculty rank will be presented to the Board of Trustees.